

**CONSTITUTION and BY-LAWS**  
**of the**  
**NORTHWEST JERSEY BEEKEEPERS ASSOCIATION**

**CONSTITUTION**

Article I

Sec. 1 The name of this association is the “Northwest New Jersey Beekeepers Association”.

Sec. 2 Its object shall be to promote the general interests of the pursuit of bee culture.

Article II – Membership

Sec. 1 The membership shall consist of beekeepers and others interested in beekeeping or allied activities.

Sec. 2 Any person may be elected to honorary membership by a two-thirds vote at any regular meeting.

Article III - Officers

Sec. 1 The officers of the Association shall be President, three Vice-Presidents and a Secretary-Treasurer.

Sec. 2 The President shall have general supervision of the affairs of the Association. He shall preside at all meetings of the Association and of the Executive Board. He shall appoint such standing committees as are specified in the By-Laws and shall be an ex-officio member of these committees.

Sec 3 The 1<sup>st</sup> Vice-President in the absence or disability of the President shall perform the functions of the office of the President. Each Vice-President shall have supervision of these committees as may be assigned to him by the President.

Sec. 4 The Secretary-Treasurer shall attend and keep a full and correct record of all meetings of the Association. He shall conduct the correspondence of the Association under direction of the President and shall give or cause to be given notice of all meetings. He shall receive all moneys and deposit same to the credit of the Association in such depository as may be designated by the Executive Board. He shall submit at the annual meeting reports of the activities and of the financial status of the Association. He shall pay bills when approved by the Executive Board. *<Current practice is to have two people: a secretary and a treasurer.>*

Article IV – Executive Board

Sec. 1 The Executive Board shall consist of the President, the Vice-Presidents, the Secretary-Treasurer and the Chairmen of all the standing committees.

Sec. 2 The Executive Board shall meet at the call of the President and shall have the power to transact all routine business of the Association. They shall meet at least once every three months.

#### Article V – Election of Officers

- Sec. 1 The President, three Vice-Presidents, and the Secretary-Treasurer shall be elected at the annual meeting and hold their offices until successors have been elected. No member shall hold the same office other than that of Secretary-Treasurer for more than two consecutive terms. The term of office shall be one year.
- Sec. 2 Three months prior to the annual meeting the President shall appoint a Nominating Committee of three members who shall present their nominations at the annual meeting; these together with any nominations made from the floor will be voted upon. The candidates receiving the greatest number of votes for each office shall be declared duly elected and shall assume his duties at the close of the annual meeting.
- Sec. 3 When there is more than one candidate for an office, the President shall appoint three members to act as tellers who shall count the ballots and announce the result. When there is only one candidate for an office, the Secretary-Treasurer shall cast the Ballot upon approval of the motion to that effect.
- Sec. 4 Vacancies shall be filled by appointment by the President subject to the approval of the Executive Board.

#### Article VI – General

- Sec. 1 A quorum at any meeting shall consist of not less than one fifth of the total membership or 15 members, which ever is the lesser. A quorum of the Executive Board shall not be less than three.
- Sec 2 Any amendments to this constitution must be presented in writing at any meeting and voted upon, section by section, at a subsequent meeting held not less than sixty days thereafter. All members shall be notified of the proposed amendment. The amendment to become effective must receive at least two thirds vote of the members present.

## ***BY-LAWS***

### Membership and Dues

- Sec. 1 Anyone interested in apiculture may become a member.
- Sec. 2 Dues shall be \$3.00 a year, except junior members which shall be \$1.00 a year, payable in advance. <See application form on [njbeekeepers.org](http://njbeekeepers.org) for latest fees.>
- Sec. 3 Any boy or girl between ages 10 to 18 years who is interested in apiculture may become a junior member.
- Sec. 4 Anyone having rendered an outstanding service to the Association or to apiculture in general may be elected to Honorary Membership by the Executive Board for any period, including life. Honorary Members shall not pay dues.
- Sec. 5 The dues shall be payable on the fiscal year basis; the fiscal date being January 1<sup>st</sup>. Members who have not paid their dues by April 1<sup>st</sup> shall be considered delinquent and their names dropped from the secretary's roll.
- Sec. 6 The ratio of division of dues between State and Branch organizations shall be 60% to the State and 40% to the Branch Association.

### Meetings

- Sec. 7 The annual meeting of the Association shall be held during the month of January; the date and place to be determined by the Executive Board.
- Sec. 8 Field meetings shall be held throughout Warren, Hunterdon, and Sussex Counties; the dates and places to be determined by the Executive Board.

### Committees

- Sec. 9 The President shall appoint the following standing committees: Membership Committee, Publicity & Public Relations Committee.
- Sec. 10 The Membership Committee shall consist of one member for each county. This committee shall bring the advantage of membership to the attention of desirable candidates and shall take such other measures as it may consider advisable to interest prospective members.
- Sec. 11 The Publicity and Public Relations committee shall consist of one member from each county and shall have charge of the dissemination of information regarding the activities of the Association. It shall arrange for all exhibits and meetings with other organizations to acquaint the public with beekeeping and the uses of honey.
- Sec. 12 Temporary committees may be appointed by the President as required.

### Amendments

- Sec. 13 These By-Laws may be changed at any meeting by a majority vote provided such proposed changes are submitted to all members at least 60 days prior to the date when they are voted upon.